

Wedding Day Timeline Checklist

BRIDE LOOM WEDDINGS | EDITABLE ORGANIZER PDF

Before anyone gets dressed

7:30 AM Food and water placed in getting-ready rooms Organizer	REMARKS
8:00 AM Beauty schedule posted where everyone can see it Hair/makeup lead	REMARKS
8:30 AM Emergency kit, steamer, lint roller, scissors, pins, tape, tissues ready Organizer	REMARKS
9:00 AM Detail photo box gathered in one bag or tray Wedding party	REMARKS
9:15 AM Rings, vow books, marriage license, and officiant notes confirmed Best person / planner	REMARKS

Attire and beauty

10:30 AM Groom side dressed enough for prep photos Groom lead	REMARKS
11:15 AM Lunch served before formal clothes go on Organizer	REMARKS
12:00 PM Bride dress, veil, jewelry, shoes, bouquet, and touch-up kit ready Bride lead	REMARKS
12:25 PM Bouquets dried, boutonnieres pinned, corsages assigned Florist / planner	REMARKS
12:40 PM Phones, wallets, sunglasses, and room clutter cleared before portraits Wedding party	REMARKS

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Photos and family

12:55 PM First look location cleared and private Photo lead	REMARKS
1:15 PM Must-have couple portraits completed first Photographer	REMARKS
1:55 PM Wedding party photo group gathered with bouquets and boutonnieres Organizer	REMARKS
2:35 PM Family photo list printed with names, not just relationships Family captain	REMARKS
3:15 PM Couple hidden before guest arrival Planner / coordinator	REMARKS

Ceremony

3:30 PM Ceremony chairs, reserved signs, aisle, programs, and water checked Venue lead	REMARKS
3:40 PM Music cues, microphones, officiant, rings, vows, and unity items confirmed Planner / DJ	REMARKS
4:00 PM Ushers, guest book, card box, parking, restrooms, and welcome table ready Organizer	REMARKS
4:30 PM Parents, grandparents, wedding party, and flower children lined up Coordinator	REMARKS
4:50 PM Final dress, veil, bouquet, processional, and aisle check Bride lead / planner	REMARKS

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Cocktail and reception

5:30 PM Marriage license signed and safely stored Officiant / planner	REMARKS
5:40 PM Remaining family photos completed quickly Family captain	REMARKS
6:00 PM Bar, appetizers, signage, guest book, and restrooms checked Venue lead	REMARKS
6:25 PM Reception room swept before guests enter Planner / catering	REMARKS
6:45 PM Guests invited to seats and entrance order confirmed DJ / planner	REMARKS

Dinner, dancing, and end of night

7:00 PM Grand entrance, first dance, welcome, and dinner cue ready DJ / planner	REMARKS
7:25 PM Dietary meals, vendor meals, couple plates, and water service checked Catering lead	REMARKS
8:30 PM Parent dances, toasts, microphone, and speaker order confirmed DJ / planner	REMARKS
8:55 PM Cake knife, plate, napkins, and photographer ready Catering / planner	REMARKS
10:30 PM Gifts, cards, decor, personal items, leftovers, and transportation assigned Organizer	REMARKS
11:00 PM Final venue sweep and vendor breakdown notes completed Organizer / venue	REMARKS